

## Interview Questions - Caterer

	Vendor 1	Vendor 2	Vendor 3
Company Name			
Contact Name			
Telephone			
Fax			
Email			
Are you a member of the Better Business Bureau?			
How long have you been in business?			
Have you catered weddings before?			
What is the smallest and/or largest wedding you've catered?			
Have you catered a green wedding before?			
Do you use organic ingredients?			
Where do you purchase your ingredients? Are they local?			
How long have you been preparing organic menus?			
Do you provide a menu sampling session? Is there a fee?			
What do you do with leftovers? Are they donated to homeless shelters and/or other charitable organizations?			
Do you recycle bottles, paper and plastics after events?			
Do you use biodegradable cleaning products? ie. eco-friendly dishwashing detergent			
Are you licensed and insured?			
Do you have a liquor license?			
Do you provide bartending service? What is the charge?			
Do you provide dinnerware, service ware, glasses, china, linen, cutlery etc.?			
What are we required to provide?			
Do you have a set menu or can it be customized?			
Do you provide wait staff?			
Do you provide buffets?			
Do you provide a wedding cake? What is the charge? If yes, ask...			
Do you use organic ingredients in your cakes?			
Will your wait staff serve the wedding cake?			
Does your company have a dress code or uniform?			

